

Plan to Travel Agreement

Your Logo and Info Here

Plan to Travel Deposits Are Required On All Vacations

In order to perform the professional services required to plan and arrange your vacation to _____, a deposit is required. The deposit is non-refundable, but may be applied toward the quote that you will be given upon completion. Planning vacation involves much time. My work is based on years of personal and professional expertise. I research cruises, hotels, resorts, tours and other travel industry suppliers to meet your specific needs, contact suppliers, coordinate transportation, and draft itineraries. Your final itinerary and documents will give you as smooth a vacation as is possible. Once (Your Agency Name) has constructed your itinerary, you are free to shop it on the Internet, or wherever you would like. If you choose to book your cruise vacation with another agency, the Plan to Cruise Deposit will be retained by (Your Agency Name) as payment for services rendered. All vacations arranged through (Your Agency Name) offer peace of mind, as we are experienced professionals in the business of planning individual travel for sophisticated travelers who demand the most professional individual attention to detail and execution of a well planned vacation.

Deposit Required To Plan Vacation

Plan to Travel Deposit: _____ passengers @ \$_____ each = \$_____ Plan to Cruise Deposit

TOTAL DEPOSIT DUE: \$ _____

If paying by check, please make check payable to (Your Agency Name)

Credit Card Deposits

Master Card VISA American Express Discover (please circle type) (\$_____ fee applies)

We will need a copy of the front and back of your credit card

Account #: _____ Exp _____ / _____ CSC (Card Security Code) _____

Name as it appears on Credit Card: _____

Billing Address: _____

Signature: _____ Phone #: _____ - _____ - _____

E-Mail Address: _____

I agree with the above terms and conditions and engage _____ Travel to research my Cruise plans. I agree that if I decide not to continue with the cruise or I book it with another agency, that _____ Travel will be entitled to retain the Plan to Travel Deposit as remuneration for research made on my behalf.

Name

Date